

AgeGuide Request for Proposals FY2025 Frequently Asked Questions #6 May 2, 2024

Can I call AgeGuide staff with questions?

We are asking all applicants to direct inquiries by email to RFPs@ageguide.org. This allows us to accurately document your question and ensure all applicants have fair access to the same information.

How do we determine the value of volunteer time?

If you plan to use volunteer time as in-kind match, you will need to establish a value for the hours donated by volunteers. Applicants must use a reasonable rate relative to the area in which your organization is located. If a volunteer is fulfilling a role similar to your employees, it would be reasonable to value their time equal to the hourly rate + fringe of a comparable employee. If a similar position does not exist, you may determine the value based on the value of volunteer time common for nonprofits in your area. Many applicants use the value volunteer time for Illinois as established by [Independent Sector](#).

Where can I find the funding amount available for my county?

FY25 estimated allocations for IIIB services may be found in the [FY25 Request for Proposals Introduction](#) document, available on our [RFP webpage](#).

I registered as a New User for my organization on ageguide.smartsimple.com using this email address. However, the email and password which I created are not being accepted when I attempt to login.

We are able to reset your password. Providers experiencing this or a similar issue should email RFPs@ageguide.org so we can provide technical assistance.

My organization has a parent entity. Who should we register as in SmartSimple?

You should register the entity that will be authorized to receive and spend the grant funds. the entity needs to meet all requirements, such as having a UEI number.

I am applying for a new service, but I'm not sure I can meet the units and persons expectations. Can you tell me how many units and persons the last provider served?

The expected persons and units to be served are included in the Program Description for each service, available on the RFP webpage. The units/persons listed represent the ideal level of service in a county. However, for new providers of service, it may take time to build up to this level of service. AgeGuide will work with new grantees to build capacity to meet the performance expectations. If you are new to service and concerned you may not be able to serve the full county right away, describe in your application your plan for expanding throughout the county.

Please be aware that this is a competitive RFP. We are unable to provide detailed information about the performance of current providers. However, the units and persons projections provided were based on a review of provider performance over past years, adjusted for current projected funding levels.