TRIAD Sub-Committee Descriptions

Each member will get the opportunity to be part of a sub-committee to help effectively distribute task responsibilities. The sub-committee will decide when, where, and how to meet according to the preferences of each member within that committee. At the conclusion of each TRIAD meeting, the sub-committees will have the opportunity to engage in collaboration and discussion updates with the other members during the subsequent meeting.

*Events*-The Events Sub-committee is responsible for assisting TRIAD with event ideas, along with the appropriate location for the event to occur. This sub-committee will also create the flyers for events.

*Education*-The Education Sub-Committee is responsible for securing presenters to discuss the educational topics for each event.

*Social Media/Communications*-The Social Media and Communications Sub-Committee is responsible for ensuring the organizations social media platforms are updated regularly with information such as, but not limited to meeting dates, meeting locations, events, and other news.

*Marketing/Outreach*-The Marketing and Outreach Sub-Committee is responsible for getting distribution of event flyers to the professional and senior network. This sub-committee is also responsible for taking event registration.

*Membership*-The Membership Sub-committee’s role is to maintain the updating and accuracy of the membership email database. The duties also include retaining current members by keeping them informed through distribution of email correspondence through automated email system.