

# **AGEGUIDE NORTHEASTERN ILLINOIS ADVISORY COUNCIL JOB DESCRIPTION**

## **PURPOSE**

The Advisory Council provides expert advice to AgeGuide ensuring services meet the needs of older adults in the region. It identifies service gaps, advocates for policy changes and evaluates programs to improve older adults' quality of life. The Council also guides the development, administration, and oversight of the Area Plan, including Public Hearings and related functions.

## **RESPONSIBILITIES**

- Be familiar with the history, purpose, programs, and policies of AgeGuide.
- Attend regular meetings of the Advisory Council which meets six times per year.
- Recommend potential nominees to the Advisory Council who are people of distinction and who can make significant contributions to further the mission of AgeGuide.
- Help attract funding resources to ensure the financial viability of AgeGuide and the older adults it serves. Assist by identifying potential funders through personal influence (corporations, individuals, foundations, etc.).
- Belong to one or more committees appointed by the Chair of the Board of Directors.
- Advocate with legislators and their staff members and others to help older adults stay healthy and independent in their communities by investing in Older Americans Act other important senior and caregiver programs and services.
- Assist AgeGuide to evaluate current programs and services.
- Help set priorities for future planning including improving and expanding services.
- Assist AgeGuide staff to identify unmet needs and recommend solutions.
- Help strengthen community awareness and recognition of AgeGuide services.

## **QUALIFICATIONS**

The Advisory Council consists of representatives from DuPage, Grundy, Kane, Kankakee, Kendall, Lake, McHenry and Will counties. We also look for members with a range of expertise, including:

- Older adults
- Elected officials
- Caregivers
- Leaders in private and non-profit sectors
- Community residents

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AgeGuide is committed to having a diverse and inclusive Advisory Council. We aim to represent all parts of our service area, including people from different racial and ethnic backgrounds, those with disabilities, Veterans, and individuals of all genders and sexual orientations.

**TERM:**

Council members shall be appointed to a term of three (3) years, unless they are filling a vacancy or unless a new position is created. A maximum of 2 three year terms are allowed except when a person is elected to complete an unexpired term. At the completion of the unexpired term, that member is eligible for 2 additional terms in their own right.