

AGEGUIDE NORTHEASTERN ILLINOIS BOARD OF DIRECTORS JOB DESCRIPTION

PURPOSE

The Board of Directors is the governing body of AgeGuide and has the basic legal, policy, and fiduciary responsibility for the agency. It oversees the overall management of the affairs, assets, and activities of AgeGuide.

RESPONSIBILITIES

- Be familiar with the history, purpose, programs, and policies of AgeGuide.
- Attend regular meetings which are scheduled at 1p on the second Friday of the month. The Agency's Annual Meeting takes place at the end of April with the location to be announced.
- Serve on at least one of the 5 standing committees of the Board: Advocacy/Communication, Executive, Finance, Governance, and Programs and Grants.
- Assist AgeGuide to evaluate current programs and services.
- Help set priorities for future planning including improving and expanding services.
- Assist AgeGuide to identify unmet needs and recommend solutions.
- Help strengthen community awareness and recognition of services.
- Advocate with legislators and their staff to help older adults remain in their communities by investing in the Older Americans Act and other older adult and caregiver programs and services.
- Recommend potential nominees to the Board who can make significant contributions to further the mission of AgeGuide.
- Help attract funding resources to ensure the financial viability of AgeGuide and the older adults it serves. Assist by identifying potential funders through personal influence (corporations, individuals, foundations, etc.).

QUALIFICATIONS

The Board consists of representatives who reside in DuPage, Grundy, Kane, Kankakee, Kendall, Lake, McHenry, and Will counties.

We also look for members with a range of expertise, including:

- Older adults (at least 51 percent of the Board must be 60 years of age or older)
- Elected officials
- Caregivers
- Leaders in private and non-profit sectors

- Community residents

AgeGuide is committed to having a diverse and inclusive Board of Directors. We aim to represent all parts of our service area, including people from different racial and ethnic backgrounds, those with disabilities, Veterans, and individuals of all genders and sexual orientations.

TERM:

Board members are elected to a term of three (3) years unless they are filling a vacancy for an unexpired term. Members are up for reelection every 3 years.