



Service Standards

Alzheimer’s Disease and Related Dementia Supportive Gap Filling

Any agencies accessing assistance funds under the ADRD service category must adhere to the AgeGuide Northeastern Illinois service standards and requirements listed below.

I. Population Definitions (IDOA 603.30, B)

- A. **Family Caregiver:** Adult who provides unpaid, in-home care to person with Alzheimer’s Disease or other dementias (of any age).

II. Eligible Populations (IDOA 603.30, E.2)

- A. Person with diagnosed or suspected (undiagnosed) dementia, including but not limited to:
 - i. Alzheimer’s Disease
 - ii. Vascular Dementia
 - iii. Dementia with Lewy Bodies
 - iv. Frontotemporal Dementia
 - v. Parkinson’s Dementia
 - vi. Normal Pressure Hydrocephalus
 - vii. Creutzfeldt-Jakob Disease
- B. Caregiver (as defined by IDOA in I.A above) of persons with diagnosed or suspected (undiagnosed) dementia but not limited to those defined above.
- C. No age restrictions – any person with dementia or their caregiver
- D. Priority Population - Persons with dementia and their caregivers with greatest social and/or greatest economical need (with particular attention to low-income individuals)

III. **Service Definitions**

- A. **Gap-Filling:** Services provided on a limited basis to complement the care provided by caregivers. Gap-filling services are flexible and include emergency response services and items not covered by insurance nor paid by any other means. Most gap-filling services are responses to unforeseen circumstances or unexpected occurrences and are designed to provide immediate care relief.
- B. **ADRD Persons:** The unduplicated (non-repeated) number of individuals served during a particular fiscal year.
- C. **ADRD Units:** One person constitutes one unit of service. Units and persons for ADRD should always have a 1:1 ratio.

IV. **Covered Services, Supports, or Goods**

- A. Care – home healthcare, personal care, adult day care, companion services, short term care in facilities, respite care
- B. Medical Care and Medical Supplies – wanderer alarm systems, behavioral health assessments, prescription medications
- C. Environmental and Material Aids – assistive technology devices, minor home modifications, nutrition, housing assistance, utilities
- D. Community Access – transportation, gas cards, vehicle modification or adaptation
- E. Other goods and services that improve a client’s health, safety, welfare, or quality of life that are not specified above must be approved by AgeGuide

V. AgeGuide Procedures for ADRD

- A. ADRD funds will be allocated to each AgeGuide CRC grantee using a funding formula.
- B. Each grantee will also receive service projections along with their funding allocation. Meaning, there will be a goal of units and persons to serve during a given fiscal year.
- C. For any ADRD funding request \$500+, a waiver request must be submitted to AgeGuide via an online form submission request.
 - i. Persons with dementia and their caregivers are both eligible to receive financial assistance through the ADRD funds. With that said, each waiver request must identify who the client is in the description of need (i.e., the client is the person with dementia, or the client is the caregiver).
 - ii. If funded partners plan to access funds for both eligible clients – persons with dementia and their caregivers – then, a separate request must be submitted per individual client.
- D. The AgeGuide Caregiver Specialist will provide an email notification of approval or denial for each waiver request.
- E. After approval, agencies can expense out their funding for gap-filling or respite services on behalf of the person with dementia and/or their unpaid caregiver.

VI. Reporting Requirements

- A. Funded partners must report their ADRD units and persons in AgingIS.
- B. ADRD expenses, units, and persons will be reported quarterly to AgeGuide.

VII. Expenditure Caps for Gap-Filling Services

- A. Rent, mortgage, care, home modifications and repairs are limited to \$2500 per client.
- B. All other allowable goods and services are limited to \$2500 per client.

- C. Grantees may utilize a 20% admin cost on ADRD requests.
- D. No payment for service is required, but donations are accepted

